

ST. STEPHEN PRESBYTERIAN PRESCHOOL

20121 DEVONSHIRE STREET

(OFFICE USE ONLY)

CHATSWORTH CA 91311

Room: _____

(818) 360-7330

Age as of Sept. 1: _____

School Year **2009/2010**

Child's name _____ Birthdate _____ Sex _____

Name of parents: Father _____ Mother _____

Home address, City, Zip _____ Telephone # _____

Cell Phone # _____

E-mail address _____

Father's Occupation Phone #

Mother's Occupation Phone #

How did you learn about the school: _____

Religious affiliation _____ **ALLERGIES?** _____

REGISTRATION FEE

A \$100.00 **NON REFUNDABLE** registration fee must accompany this application. (\$50.00 for second child)

ST. STEPHEN PRESBYTERIAN CHURCH MEMBERS RECEIVE A 5% DISCOUNT ON TUITION.

There is a 5% discount for siblings enrolled in the preschool.

TUITION

Check Program Desired For Your Child:

REGULAR HOURS: **2 DAYS** **3 DAYS** **4 DAYS** **5 DAYS**
9:00 – 12:00

\$218.00 \$328.00 \$426.00 \$510.00

EXTENDED PROGRAM:
9:00 – 2:00

\$270.00 \$406.00 \$530.00 \$640.00

DAILY KIDS KLUB: \$8.00

Please see reverse side to review and sign the Financial Agreement.

FINANCIAL AGREEMENT

REGISTRATION: A non-refundable annual registration fee of \$100.00 is required at the time of enrollment.

SECURITY DEPOSIT: On the Enrollment Date, a Security Deposit equal to one-month tuition shall be paid. **If your child withdraws from the school before the end of the 2009/2010 school year, a two-week written notice is required for a refund. If your child is withdrawn without a two-week written notice and/or after April 30, 2010, the security deposit will be forfeited. If your child remains in school, the security deposit will be applied to your June 2010 tuition.**

TUITION: When registering your child, think in terms of an annual fee, for instance: 5 mornings \$5,100, 4 mornings, \$4,260, 3 mornings \$3,280, 2 mornings \$2,180. This annual fee is divided into ten (10) equal payments and is based on the number of days school IS IN session.

NO REDUCTIONS: Because tuition is based on annual rates, there are no reductions for months in which there are fewer class days, such as September, December, January, April, June, illness, family vacations or any circumstances beyond the school's control.

MONTHLY TUITION: Monthly tuition and Kids' Klub fees are due at the first of each month. A bill will not be sent for tuition. Daily Kids' Klub may be paid for with the following month's tuition.

LATE PAYMENTS: Tuition is due the first of each month. Tuition will be considered late after the 15th of each month unless an agreement has been made at the preschool office. There is a \$10.00 late charge for outstanding tuition.

RETURNED CHECKS: A charge of \$10.00 will be made for all returned checks. The school reserves the right to ask for cash or money order to replace returned checks.

LATE PICKUP: For children enrolled in any program (Regular hours, Kids' Klub) there is a 10-minute grace period. For children who are picked up after the grace period, the person picking up the child will be asked to sign a late pickup slip and a fee of \$6.00 for every fifteen minutes will be assessed.

I hereby certify that I have read and understand this Financial Agreement.

Signed: _____ Date: _____ Registration paid _____
Parent's Signature

Sec. Deposit paid _____